

The Local Government Pensions Committee  
Secretary: Jeff Houston

## **CIRCULAR**

Please pass on sufficient copies of this Circular to your Treasurer/Director of Finance and to your Personnel and Pensions Officer(s) as quickly as possible

**No. 306 – MAY 2018**

### **LGPS “TRUSTEE” TRAINING FUNDAMENTALS XVII and**

### **15th ANNUAL LGPS GOVERNANCE CONFERENCE**

#### **Purpose of this circular:**

1. This Circular has been issued to advertise our forthcoming LGPS Trustees’ training programme “Fundamentals”, organised by the Local Government Pensions Committee (LGPC) and the Annual LGPS Governance Conference formerly known as the “Trustees” Conference.

#### **FUNDAMENTALS**

##### **Background**

2. Fundamentals is an A-Z bespoke Local Government Pension Scheme training course, originally aimed at elected members serving on pension committees/panels, and has been attended by over 1,400 delegates since 2002. Not limited solely to elected members, past delegates have included trades union representatives, member and employer representatives, a variety of officers who attend/support committees and some private sector organisations who provide services to administering authorities.
3. In 2015, with the advent of Pension Boards whose role it is to assist the administering authority in its role as scheme manager, the material was modified so it would also be suitable for Board members who had identified a need to upscale their knowledge and understanding in some areas.

4. The 2018 programme is currently being reviewed and will be advertised early June when bookings will become live. We just wanted to alert you to the dates that Fundamentals will be run this year:
  
5. Fundamentals XVII 2018 will be delivered at three locations as follows:
 

Leeds	Day 1	2 October
	Day 2	6 November
	Day 3	5 December
London	Day 1	10 October
	Day 2	30 October
	Day 3	4 December
Cardiff	Day 1	23 October
	Day 2	13 November
	Day 3	11 December
  
6. Fundamentals XVII 2018 is designed as a 3-day course, with identical material being delivered at each location. It is therefore possible to attend the course by visiting different locations should delegates' diaries not allow attendance on all three days at a particular location.

**Cost and booking**

7. The delegate rate for each session, inclusive of lunch, refreshments and all delegate materials is £260 plus VAT at the standard rate, making the cost of the three-day course £780 plus VAT.
  
8. If you want to register your interest in attending this year's Fundamentals programme, please send a short-email with "Fundamentals" in the subject line to [elaine.english@local.gov.uk](mailto:elaine.english@local.gov.uk) who will make sure you receive the circular as soon as it is issued (as places are always on a strictly first-come, first-served basis).

**GOVERNANCE CONFERENCE**

**Background**

9. The conference programme will have its popular lunchtime-to-lunchtime format commencing on Thursday 17th and concluding on Friday 18th January 2019. Having previously been held at numerous locations across Great Britain (e.g. Cardiff in 2015; Manchester in 2016 and Bournemouth 2017), the conference heads this year to the Double Tree by Hilton Hotel, Bristol City Centre.

10. The conference is not bookable at this stage - the programme is yet to be finalised and a further Circular will be issued in June 2018.
11. If you wish to discuss speaking or sponsorship opportunities, please contact Karl White Pensions Adviser (Training) in the first instance by email to [karl.white@local.gov.uk](mailto:karl.white@local.gov.uk)
12. If you want to register your interest in attending this year's conference, please send a short-email with "Annual in the subject line to [Elaine.english@local.gov.uk](mailto:Elaine.english@local.gov.uk) who will make sure you receive the circular as soon as it is issued (as places are always on a strictly first-come, first-served basis).

### **ACTIONS FOR ADMINISTERING AUTHORITIES**

13. Administering Authorities are urged to bring this Circular to the attention of all Pension Committee/Panel members and those who attend/advise the meetings, sub-committees etc., and also to local pension board members.

**Karl White**  
**Pensions Adviser (Training)**  
**17 May 2018**

## **Distribution sheet**

Local authorities who have registered for notification of Circulars  
Pension managers (internal) of administering authorities  
Pension managers (outsourced) and administering authority client managers  
Local Government Pensions Committee  
Trade unions  
MHCLG  
COSLA  
SPPA  
Regional Directors  
Private clients  
Website

Visit the LGA's website at: [www.local.gov.uk](http://www.local.gov.uk)

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LGPC  
18 Smith Square  
Westminster  
London, SW1P 3HZ

or email: [karl.white@local.gov.uk](mailto:karl.white@local.gov.uk)